



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Regular Scheduled Meeting

January 8, 2026

06:00 p.m.

701 Fork Shoals Road - Commissioners Board Room

Commission Board Members

Jeffrey A. Bagwell, Chairman
James W. Merrill, Commissioner
Robert L. Cass, Treasurer
Kenneth E. Shirley, Commissioner
Kenneth B. Clark, Secretary

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.

Commission Board Members Present

Jeffrey A. Bagwell
Kenneth E. Shirley
Robert L. Cass
Kenneth B. Clark
James Merrill

Commission Board Members Absent

Staff Present

Anthony Segars, Chief
Andrea Jackson, Administrative Assistant

Item (1) Meeting Called to Order
Chairman Bagwell

Item (2) Public Notification Pursuant of Freedom Act
Posted for public view October 8, 2025.

Item (3) Recognition of Guest
Guest Present: Lynn Ballard

Item (4) Approval of Minutes
a. November 13th, 2025, Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Bagwell called for the November 13th, 2025, regular schedule meeting minutes to stand approved as presented.

Item (5) Pay Bi- Monthly Invoices

Action: Bi-Monthly invoices and checks signed.

Item (6) Executive Session
a. Personnel Issues (none)
b. Legal Matters (none)
c. Contractual Issues (none)

Action: None.

Item (8) Election Committee Nominations

a. Office Chairman nomination for Jeffrey Bagwell was made.

Action: A motion was made by Commissioner Clark, seconded by Merrill to vote Jeffrey Bagwell as Chairman of Belmont Commissioner Board for a two- year term.

b. Office Treasurer nomination for Robert Cass was made.

Action: A motion was made by Commissioner Merrill, seconded by Clark to vote Robert Cass as Treasurer of Belmont Commissioner Board for a two- year term.

c. Office Secretary nomination for Kenneth Clark was made.

Action: A motion was made by Commissioner Bagwell, seconded by Shirley to vote Kenneth Clark as Secretary of Belmont Commissioner Board for a two-year term.

Item (9) Fire Chief Report

- a. Belmont completed the onsite ISO survey on January 7th, 2026. We will not know the results for several months.
- b. The South Carolina Legislative Breakfast is scheduled for January 22nd, 2026.
- c. We have completed the interview and training process for hiring a replacement career staff member for Captain Quinn's shift.

Action: The board accepted this information.

OLD BUSINESS

Item (1) Upcoming Events

- a. January 16, 2025, is our Awards Banquet from 7:00 pm – 9:00 pm.
- b. January 16, 2025, is Captain Quinn's retirement Drop In from 3:00 pm – 5:00 pm.
- c. January 29, 2026, GC SPD Quarterly Meeting will be held at Canebrake Fire Department Headquarters at 7:00 pm.

Action: The board accepted this information.

Item (2) Any other old business

- a. None.

NEW BUSINESS

Item (1): New Firefighter Hired

- a. Belmont Fire Department has hired Christian LaBorde full time to replace a full-time staff member on Steve Quinn's shift once he retires on January 31, 2026.

Action: The board accepted this information.

Item (2): IT Services

- a. Due to the ongoing issues with our current IT provider, we are looking into alternative IT providers.

Action: A motion was made by Cass, seconded by Shirley to resolve our current IT Service provider with an alternative service provider.

Item (3): Any other New Business

a. none.

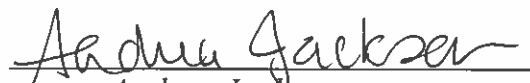
Adjournment

With no other business Chairman Bagwell called for a motion to adjourn.

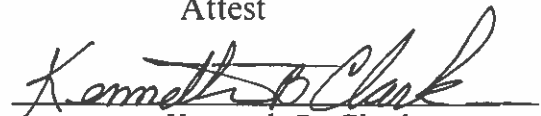
Action: A motion was made by Commissioner Clark to adjourn, and seconded by Commissioner Merrill, all members agreed we stand adjourned at 18:51.

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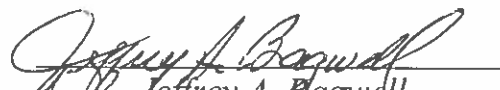
Respectfully Submitted


Andrea Jackson
Assistant Administrator

Attest


Kenneth B. Clark
Secretary

Chairman's Approval


Jeffrey A. Bagwell